

Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 9th July 2024 at 7.00pm, to which you are summoned for the transaction of the following business

Summons	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Dale Keeling
Meeting Chair	Cllr Maggie Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Parish Council Meeting held on 11th June 2024**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Planning application reference: R24/0438 – Little Leys, Moor Lane, Willoughby – Prior approval change of use of existing redundant agricultural building to 1 no 2/3 bedroom single storey dwelling house.
 - 6.2 Planning application reference: R23/1256 – 3 Tattlebank Cottages – erection of a new agricultural building
 - 6.3 Barby and Onley Neighbourhood Plan Review
- 7. Planning Applications**
 7. None
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the street lighting installation
 - 8.2 To note the information available about vehicle speeds on the A45 during the period 20th to 26th May 2024 inclusive
- 9. Play Rangers**
 - 9.1 To confirm the arrangements for the Play Rangers
- 10. Finance**
 - 10.1 To approve the payments in the schedule attached to this agenda
 - 10.2 To receive the financial statements to 30th June 2024
 - 10.3 To consider the quote to clean the Catherine Marlow memorial bench
- 11. Allotment Lease**
 - 11.1 To approve the signing of the Allotment Lease
- 12. Policies**
 - 12.1 Health and Safety at Work

- 12.2 Procedure for Applying for a Grant
- 12.3 Policy on Responding to Planning Applications
- 13. **Correspondence** (for information only)
None
- 14. **Councillors' Reports**
To report on minor matters of information not included elsewhere on the agenda
- 15. **Items for the Next Agenda**
- 16. **Date of the next meeting:**
- 16.1 Date of the next meeting 13th August 2024

SCHEDULE OF PAYMENTS TO BE APPROVED on 9th July 2024

Payee Name	Description of Service	Amount £
Information Commissioner	Data Protection fee	35.00
nPower	Street light electricity – June	30.29
Greenstone Contracts	Mowing – June 2024 – includes additional £70 + VAT for mowing of playing field for village fete	823.20
Unity Trust	Bank charges	18.00
Total		£906.49



Parish Clerk – Joanne Jarman
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 Dated: 4th July 2024