

Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 11th March 2025 at 7.00pm, to which you are summoned for the transaction of the following business

Summons	Cllr Grahame Ash, Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Dale Keeling
Meeting Chair	Cllr Maggie Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Parish Council Meeting held on 4th February 2025**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Planning application reference – R25/0026 – Little Leys, Moor Lane, Willoughby
 - 6.2 Planning application reference – R25/0026 – Little Leys, Moor Lane, Willoughby
 - 6.3 Village Hall availability for the Annual Community Meeting on 29th April 2025
- 7. Planning Applications**
 - 7.1 Planning application reference – R25/0183 – Site near Gate Farm, Woolscott Road – installation of 2.4m high replacement fencing
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the junction of the A45, Longdown Lane and Woolscott Road
 - 8.2 To receive an update on the damage caused by the running of cows through the village
 - 8.3 To receive an update on the concrete grips on Moor Lane
 - 8.4 To receive an update on the tarmacking of the grass verge in front of 5 White Barn Close
- 9. Playground**
 - 9.1 To receive an update on the playground maintenance action plan
 - 9.2 To receive the quotes for maintenance work, including equipment repairs
- 10. Finance**
 - 10.1 To approve the payments in the schedule attached to this agenda
 - 10.2 To confirm that the internal audit will take place on 14th April 2025
 - 10.3 To confirm Cllr Ash as a signatory to the Unity Trust account
- 11. Annual Community Meeting**
 - 11.1 To consider the topics for the Annual Community Meeting

12. Play Rangers

12.1 To consider the arrangements for the Play Rangers

13. Policies

13.1 To consider the Reserves Policy

14. Rugby Borough Local Plan

14.1 To receive an update on the Preferred Option Draft March 2025

15. Correspondence (for information only)

None

16. Councillors' Reports

To report on minor matters of information not included elsewhere on the agenda

17. Items for the Next Agenda

18. Date of the next meeting:

18.1 Date of the next meeting 8th April 2025

SCHEDULE OF PAYMENTS TO BE APPROVED on 11th MARCH 2025

Payee Name	Description of Service	Amount £
Smith of Derby	Church Clock service	294.00
Tomato Energy	Streetlight electricity – January 2025	46.36
PWLB	Loan repayment – streetlights	958.12
Tomato Energy	Streetlight electricity – February 2025	41.88
Lloyds Bank	Bank charges	6.00
Total		£1,346.36



Parish Clerk – Joanne Jarman

Email: willoughbyparishclerk@gmail.com

Tel: 07809 197817

Website: willoughbyparishcouncil.org

Dated: 6th March 2025