

**Minutes of the Parish Council Meeting held on Tuesday 10 November 2015 in the Village Hall at 7.30 pm**

**Members Present:** Councillors M Thomas, B Hallam, A Belgrove  
A Ray, R Settle and the Clerk

**Members of the Public Present:** None

1. **Apologies:** None
2. **Declaration of Interests** - None declared
3. **Questions from the Public** – None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Settle the minutes of the meeting on 22 September 2015 were approved as a true record and signed by the Chairperson and Clerk.
5. **MATTERS ARISING FROM THE MINUTES**
  - 5.1 **Notice Board** – On the proposition of Councillor Belgrove seconded by Councillor Hallam the Council agreed that Mr R Vessey should be requested to build a Notice Board in Accoya material as per his discussions with Councillor Settle and Quotation of £810 + VAT. The Notice Board to be capable of displaying 8 A4 size sheets. Councillor Settle to arrange with Mr Vessey.
  - 5.2 **Japanese Knot Weed** – Confirmation received from Landowner that Japanese Knot Weed found in the Village will be sprayed with a herbicide over the next 12 months with the first treatment commencing in November 2015. Cost to be borne by Landowner.
  - 5.2 **Laptop** – New Laptop for the Council’s use has been installed and the E-mail address is now willoughbyclerk@gmail.com
  - 5.3 **Defibrillator** – The Parish Council has been donated a Defibrillator by the Arden Division of West Midlands Ambulance Service. This means that the grant from the WCC Dunchurch Division Councils Fund for this project can now be used to purchase a Cabinet to house the Defibrillator.  
On the proposition of Councillor Settle seconded by Councillor Belgrove it was agreed to purchase a Cabinet from Tranter Training Solutions at a cost of £670 + VAT.  
The Clerk to write to the Village Hall Committee regarding location at the Village Hall (already agreed) and the provision of an outside electricity supply for the Defibrillator. Parish Council to cover any costs of installation and use of electricity (ongoing)
6. **PLANNING**
  - 6.1 Planning permission granted for R15/1779 – Ivy House Farm – erection of a part storey, part two storey side including provision of a first floor balcony. The Parish Council had requested several alterations to the above application and these were reflected in the conditions laid out.
  - 6.2 R15/1792 - Land North of London Road (Bird of Prey Centre). Planning

permission granted which included alterations as per the Parish Council's comments

6.3 R15/1700 – The Bake House – conversion of outbuildings into residential dwelling. The Parish Council has raised no objections.

## 7. **CORRESPONDENCE**

7.1 **Winter Gritting** – once again the gritting of Woolscott Lane has not been included in the gritting schedule by WCC. Council to request its inclusion.

7.2 **Traffic Calming by Pond** – following the death of a domestic cat (run over by Car by the Pond) the Council has been asked by the Cat owner to re-consider the introduction of speed humps or other traffic calming measures by the Pond.

The Councillors decided to raise traffic calming measures again with WCC but believe the outcome will not be successful as the likely cost will be around £25,000 to WCC. Chairperson to write to cat owner regarding the actions to be taken.

7.3 **Village Hall Car Park** – An official copy (WK473681) of the Village Hall & Playing Field land has been forwarded to the Village Hall Committee for use in Planning Application/Grants etc.

8. 8.1 **Village Pond** – The Parish Council has been made aware of concerns regarding the low level of water in the pond. The Council believe that this is partly due to the low water table from the summer and the pond will reach its winter water level from the winter rains etc.

8.2 **Playing Field** – Modern Plant have confirmed that the original Quotation for the work requested on the Playing Field extension is still valid, however, it was agreed that additional Quotations would be sought. The Council is looking for around £10,000 to support the grant already promised and the Willoughby Educational Foundation is to be approached as one of the possible sources of additional funds.

The ROSPA Safety report has been received and this will be circulated to Councillors for discussion at the next meeting.

### **8.3 Conservation Issues**

8.3.1. The Playing Field hedge has been cut back by Mr D Thomas, he will be returning to cut back the hedge fronting Haywards Lodge on the A45 and carry out work on the ditch in the Playing Field.

### **8.4 Highways**

8.4.1. **Drains** – Thanks to the Drainage Plan compiled by Councillors Thomas and Ray, WCC have been able to clean and flush the drains in the Village.

8.4.2. **White Lines** – The Chairperson is to contact the WCC Highways regarding the remarking of the white lines in the Village.

8.5 **Neighbourhood Watch** – The Council is considering Possossium marking for the Village similar to the scheme as carried out in Birdingbury.

8.6 **Website** - ongoing

9. 9.1 **Local Council Award Scheme** – Parish Council is to investigate the work required to achieve the 1<sup>st</sup> level of this Award. Councillors Thomas and Settle to follow up.

9.2 **Village Design Statement** – Rugby Borough Council have a hard copy of

the Village Design Statement to establish if it complies with RBC policies and advise the Council of any changes suggested prior to adoption.

9.3 **Emergency Plan** The meeting with the Flood Forum Group will enable Councillors Thomas and Settle to update the Emergency Plan.

**10. FINANCE**

10.1 **PRECEPT** On the proposition of Councillor Settle seconded by Councillor Belgrove the Council agreed to hold the precept for 2016/2017 at £13,000(as 2015/2016) as advised by the Financial Officer.

10.2 On the proposition of Councillor Settle seconded by Councillor Ray the following payments were approved:

|  |         |
|--|---------|
| E.ON Electricity Supply                | £204.62 |
| Acorn Ecology                          | £134.40 |
| ROSPA                                  | £ 92.40 |
| Croxford Electrical – lighting repairs | £248.40 |
| WPCC – Church Lighting                 | £150.00 |
| W S Gardens                            | £199.99 |
| Thomas of Flecknoe (Hedge)             | £100.80 |
| W S Gardens                            | £360.00 |
| Ian Lucas (Computer Training)          | £120.00 |
| Village Hall Hire                      | £ 10.00 |
| Tranter Training Solutions             | £804.00 |
| Land Registry                          | £ 30.00 |

**11. Urgent Business**

**Hedge Main Street** – The Council is to request the cutting back of a hedge growing over the footpath in Main Street.

12. **Date of the Next Meeting** - Tuesday 12 January 2016 at 7.30 pm in the Village Hall.

**Parish Clerk**..... **Chairperson**.....

**Date** .....

